

APPENDICES



Appendix 1

TRANSCRIPT OBSERVATION

First Meeting

Day and Date : Tuesday, November 21, 2017.

Pre-Teaching

(Teacher start the class with greeting)

Teacher : "Good morning students? How are you today?"
Students : "Good morning mom, I'm fine mom".
Teacher : "Have you breakfast this morning?"
Students : "Yes mom".
Teacher : "OK ... today it's special accompany with Ms.Ovy. Do you know Ms.Ovy?"
Students : "Yes mom".
Teacher : "She came here to the observation in your class. So, please you follow the lesson well".
Students : "OK mom".

(Checking the attendance list)

Teacher : "Teacher calls one by one the name of the students".
Students : "Yes mom or present mom".

(Teacher giving brainstorming before start to the material)

Teacher : "Before we start the lesson this morning, kita bersenang-senang dulu. Ok... please you stand up."
Students : "OK mom".
Teacher : "Please follow the video".

Whilst-Teaching

Observing

(Teacher giving a stimulus before the material)

Teacher : "Today the lesson about recount text of biography. Do you ever that biography?"
Students : "Yes mom".

Teacher : "What is biography?"
Students : "Riwayat hidup seseorang mom".
Teacher : "Yes great".

(Teacher showed the example picture of Figure Scientist and Heroes who related the material in PPT)

Teacher : "Please look the picture. Do you know what is it?"
Students : "Barack Obama and Albert Einstein mom".
Teacher : "Yes great ... Who is Albert Einstein?"
Students : "Ahli fisika mom".
Teacher : "... and who is Barack Obama?"
Students : "President America mom".
Teacher : "Next picture, who is it?"
Students : "Soekarno and RA.Kartini mom".
Teacher : "Yes great... They are heroes of Indonesia yaa".

Students : "Yes mom".

Questioning

(Giving a question about biography of Elbert Einstein)

Teacher : "I will give you question".

Students : "OK mom".

Teacher : "Maulin ... Do you like biography?".

Students : "No mom".

Teacher : "What do you like if you go in the library?".

Students : "Reading novel and newspaper mom".

Teacher : "OK ... No.2 Whose biography have you ever read?".

Students : "Soekarno Hatta, RA, Kartini, Megawati, Jokowi mom".

Teacher : "Biography is interesting or not?".

Students : "Yes mom / No mom".

Teacher : "Mention famous people that you know?".

Students : "Taylor Swift, Michel Jackson, Moh Hatta, Jokowi ...".

(Teacher show and discussing about the biography from Elbert Einsteins in PPT)

Teacher : "OK ... please read the biography of Albert Einstein in PPT".

Student : "Yes mom".

Teacher : "yang namanya biography itu mencari riwayat hidupnya dari tokoh tersebut".

Experimenting

(Discussing about the related material of biography-recount text)

Teacher : "It's biography-recount text. Dulu waktu SMP sudah pernah di ajarkan tentang recount text yaa, ini hampir sama pengertiannya dan intinya recount text itu apa?"

Students : "Mengulas kembali atau menceritakan kembali mom".

Teacher : "The purpose of biography-recount text to inform the person atau menceritakan kembali kehidupan seseorang".

Students : "Yes mom".

Teacher : "Next ... there are 3 consist of biography-recount text : Orientation, Series / Event, Re-orientation.

Orientation is background information (latar belakang seseorang, biasanya menanyakan What, Who, When, Where, How)

Series / Event is present series of event.

Re-orientation is people of conclusion (kesimpulan dari text tersebut).

Language Features:

1. Use specific name of the people inform the biography.
2. Use of simple past tense.
3. Use of linking verb.
4. Use of action verb.

Teacher : "OK ... please write in your book explain the material about biography-recount text".

Students : "Yes mom"

Associating

(Teacher gives assignment to the students in LKS)

Teacher : "If you already write in this text, please open your LKS page 63, there is short biography".

Students : "OK... mom".

Teacher : "Di baca sebentar dan kemudian dicoba kerjakan disitu dan nanti saya suruh maju".

Students : "Yes mom, dibuat biography nya mom?".

Teacher : "Yes".

.... 5 minutes

Teacher : "Finish?".

Students : "No mom ...".

(Teacher ask the students to write answer in whiteboard)

Students : "Masih ada yang belum di isi mom".

Teacher : "No problem ... please write your answer in whiteboard, sebisanya saja nanti di koreksi bersama-sama".

Students : "OK mom ...".

Communicating

(After that the teacher check the answer)

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Teacher : "Before we close the lesson, selesai berfikir kita senam otak biar fresh dulu... OK ...Please stand up ..."

Students : "Ha ha ...Yes mom ..."

Post- Teaching

(Teacher closes the material and continued the next meeting)

Teacher : "We close the lesson today. Because the time is over and we want continue the next meeting".

Students : "OK mom...".

Teacher : "Any question for the material?".

Students : "NO mom ...".

Teacher : "OK... thank you. Wassalamu'alaikum Wr.Wb".

Students : "Wa'allaikumsalam Wr.wb".

Second Meeting

Day and Date : Tuesday, November 28, 2017.

Pre – Teaching

(Teacher start the class with greeting)

Teacher : "Good morning students? How are you today?".

Students : "Good morning mom, fine mom / great mom...".

(Checking the attendance list)

Teacher : "Who is absent today?".

Students : "NO mom ...".

Whilst – Teaching

Observing

(Teacher giving a summarizing the lesson about the recount text of biography)

Teacher : "What the lesson yesterday?"

Students : "Recount text of biography mom".
 Teacher : "Yes great... What is recount text of biography?".
 Students : "Teks yang menceritakan tokoh idola atau lainnya".
 Teacher : "OK please open your LKS page 66".
 Students : "Yes mom...text Khoirul Anwar ini mom?".
 Teacher : "Yes ... Koirul Anwar. Do you know Khoirul Anwar?".
 Students : "Yes mom...".
 Teacher : "1922 itu apa? Kejadiannya apa?".
 Students : "Tahun lahirnya Khoirul Anwar mom".
 Teacher : "That's true. OK... please read and answer the questions in your LKS... 5 minutes yaa".
 Students : "Yes mom".
... 5 Minutes...

Experimenting

(Teacher and students discussing about the biography of Khoirul Anwar)

Teacher : "Please write your answer in whiteboard.

(Teacher giving brainstorming a playing a game)

Teacher : "Masih semangat yaa?".

Students : "Yes mom".

Teacher : "OK... we continue playing a game. I have a sing, kita slow saja biar tidak bosan. Please you repeat me and follow the game".

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Questioning

(Teacher giving a question related the material)

Teacher : "Any question to recount-biography text?".

Students : "No mom".

Associating

(Teacher giving assignment for the students and make a group)

Teacher : "Please you make a group consist 4 or 5 students and find the famous people, can you hunting in google or book".

Students : "Dibuat biography nya mom?".

Teacher : "Yaa...di cari biography nya, di tulis di kertas dan nanti di kumpulkan perwakilan kelompok mengumpulkan 1 lembar kertas saja.

Communicating

(Teacher check understanding of students)

Teacher : "Any question?".

Students : "No mom...".

Teacher : "Nanti kalau belum selesai di kumpulkan hari kamis di meja saya".

Students : "Yes mom".

Post – Teaching

(Teacher close the lesson today)

Teacher : "I close the lesson and don't forget to submit the assignment. See you...".

Students : "See you mom"

Appendix 2

Observation Sheet (Teacher Activity and Students Activity)

First Meeting:

Steps of Teaching	Teacher's Activity	Students' Activity
Pre-teaching		
1. Starting the class with greeting.		
2. Checking the attendance.		
3. Giving brainstorming before starting the material.		
Whilst Teaching		
(Observing) 4. Giving stimulus before going to the material.		
5. Showing the pictures of Barack Obama, Albert Einstein the Scientist figure, then Soekarno and R.A Kartini as the heroes in Indonesia.		
(Questioning) 6. Giving some questions about biography.		
7. Showing and discussion about the biography of Elbert Einstein.		
(Experimenting) 8. Discussing about		

something related to the material of recount text.		
(Associating) 9. Giving assignment to the students in LKS.		
10. Asking the students to write the answers in the whiteboard.		
(Communicating) 11. Checking the answers.		
Post-teaching		
12. Giving reflection about the material that has been learned.		
13. Closing the material.		

Second Meeting:

Steps of Teaching	Teacher Activity	Students Activity
Pre-teaching		
1. Starting the class with greeting.		
2. Checking the attendance		
Whilst-Teaching		

(Observing) 3. Giving summarizing about the material of recount text- biography.		
(Experimenting) 4. Discussing about the biography of Khoirul Anwar.		
5. Giving brainstorming with playing a game		
(Questioning) 6. Giving questions related to the material.		
(Associating) 7. Giving assignment for the students and making a group.		
(Communicating) 8. Checking the students understanding.		
Post-teaching		
9. Closing the class.		

Appendix 3

INTERVIEW GUIDE FOR ENGLISH TEACHER

School :
Address :
Teacher :
Day / Date :

1. Do you teach recount text this semester?

Answer:

2. How do you teach recount text?

Answer:

3. Is there any problem in teaching writing recount text? What are the problems when you teach writing in recount text?

Answer:

4. Do you teach content of writing in recount text? What is your problem when you teach content?

Answer:

5. Do you teach organization of writing in recount text? What is your problem when you teach organization?

Answer:

6. Do you teach vocabulary of writing in recount text? What is your problem when you teach vocabulary?

Answer:

7. Do you teach language of writing in recount text? What is your problem when you teach language?

Answer:

8. Do you teach mechanics of writing in recount text? What is your problem when you teach mechanics?

Answer:

9. How do you overcome the problems?

Answer:



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STATEMENT

The Undersigned

Name : Ovy Fajar Lheliana
NIM : 2013-32-036
Study program : English Education Department
Skripsi title : TEACHING WRITING RECOUNT TEXT TO THE
TENTH GRADER OF SMA 1 KARANGANYAR
DEMAK.

State that this skripsi is needed the scientific work of mine, not that of others. I only make some certain quotations from others' as references I need to support my skripsi.

I am fully responsible for this statement.

Kudus, 12 Januari 2018

The written


Ovy Fajar Lheliana



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Kampus UMK Gondangmanis Bae Kudus PO. Box 53
Phone/Fax. 0291-438229

KETERANGAN SELESAI BIMBINGANSKRIPSI

Yang bertanda tangan dibawah ini:

Nama : Dra. Sri Endang Kusmaryati, M.Pd.
NIDN : 0631036102
Jabatan : Pembimbing I

Nama : Titis Sulistyowati, S.S.,M.Pd.
NIDN : 0002048101
Jabatan : Pembimbing II

Menerangkan bahwa

Nama : Ovy Fajar Lheliana
NIM : 2013-32-036
Program Studi : Pendidikan Bahasa Inggris

telah menyelesaikan bimbingan skripsi yang berjudul:
"TEACHING WRITING RECOUNT TEXT TO THE TENTH GRADER OF
SMA 1 KARANGANYAR DEMAK"

Demikian surat keterangan ini dibuat sebagai syarat-syarat untuk
mengajukan permohonan ujian terakhir.

Kudus, 12 Januari 2018

Pembimbing II

Pembimbing I

Titis Sulistyowati, S.S.,M.P.d
NIDN. 0002048101

Dra. Sri Endang Kusmaryati, M.Pd.
NIDN. 0631036102



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PERMOHONAN UJIAN SKRIPSI

Yang bertanda tangan dibawah ini:

Nama : Ovy Fajar Lheliana
NIM : 2013-32-036
Program Studi : Pendidikan Bahasa Inggris

Mengajukan permohonan menempuh ujian skripsi.

Bersama ini kami lampirkan hal-hal sebagai berikut:


1. Surat pernyataan mahasiswa tentang orisinalitas skripsi.
2. Surat keterangan selesai bimbingan skripsi.
3. Naskah skripsi 4 eksemplar.
4. Tanda bukti pembayaran biaya bimbingan dan ujian skripsi.
5. Transkrip nilai yang telah lulus dengan IPK minimal 3,0.


Kudus, 12 Januari 2018

Mengetahui,

Ka.Progdi Pendidikan Bahasa Inggris

Pemohon


Nuraeningsih, S.Pd, M.Pd.
NIDN. 0612077901


Ovy Fajar Lheliana
NIM. 201332036

Formulir B5

PENILAIAN UJIAN SKRIPSI

Nama Mahasiswa :
NIM/Semester :
Program Studi :
Judul Skripsi :

NO.	ASPEK PENILAIAN	NILAI MAKSIMAL	NILAI DIPEROLEH
1	JUDUL a. Mencerminkan isi b. Pemilihan kata c. Menarik d. Orisinal	4 4 4 4	
2	ISI SKRIPSI a. Kekinian masalah (up to date) b. Keselasaan dengan judul c. Keruntutan penaparan ide d. Ketajaman analisis/pembahasan e. Ketepatan saran f. Kepustakaan	8 5 10 10 5 6	
3	PENGUNAAN BAHASA Penggunaan bahasa yang baik, benar, dan berterima	10	
4	PENAMPILAN DALAM UJIAN a. Penguasaan materi b. Penguasaan metodologi c. Kemampuan argumentasi	10 10 10	
	JUMLAH	100	

Keterangan:

85 – 100 A 55 – 60 C
75 – 84 AB 45 – 54 CD
67 – 74 B 35 – 44 D
61 – 66 BC 0 – 34 E

Nama dan tanda tangan

Kudus,
Penguji,

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Formulir B6



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KARTU BIMBINGAN

Nama : Ony Fajar Lheisana
Nim/semester : 2013-31-03C / 8
Program studi : PBI
Pembimbing : 1. Dra. Sri Endang Kusmaryati, M.Pd.
2. Titis Sutistiyadati, SS, M.Pd.

No.	Hari/ Tanggal	Bagian/Bab/Hasil Yang Dikonsultasikan	Tanda Tangan Pembimbing	Maha- siswa	Ket
1	14/2017	Title	Ony		OK
2	27/2017	Chapter 1	Ony		Revisi a lot. Grammar
3	10/2017	Chapter 1	Ony		Revisi scope. Grammar. Do C. 2-3
4	5/2017	Chapter 1-3	Ony		Revisi

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No.	Hari/ Tanggal	Bagian/Bab/Hasil Yang Dikonsultasikan	Tanda Tangan Pembimbing	Maha- siswa	Ket
5.	31/2017 17	proposal	<i>[Signature]</i>		<i>[Signature]</i>
6	21/2017 8	proposal 1-3	<i>[Signature]</i>		Revisi maret maret maret
7	9/2017 9	proposal 1-3	<i>[Signature]</i>		Revisi maret maret
8	16/2017 9	Chapter 1-3	<i>[Signature]</i>		Revisi maret maret
9.	10/2017 9	proposal	<i>[Signature]</i>		<i>[Signature]</i>
10	25/2017 9	proposal	<i>[Signature]</i>		OK
11.	25/2017 9	Proposal	<i>[Signature]</i>		<i>[Signature]</i>
12.	2/2017 10	proposal	<i>[Signature]</i>		<i>[Signature]</i>

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No.	Hari/ Tanggal	Bagian/Bab/Hasil Yang Dikonsultasikan	Tanda Tangan Pembimbing	Maha- siswa	Ket
13	22/2018 1	Chapter 4.	<i>[Signature]</i>		Revisi alot.
14	25/2018 1	Chapter 4	<i>[Signature]</i>		Revisi alot.
15.	29/2018 1	Chapter 4	<i>[Signature]</i>		Revisi alot.
16.	2/2018 2	Chapter 4-6	<i>[Signature]</i>		Revisi alot.
17	10/2018 2	Chapter 4-6	<i>[Signature]</i>		Revisi alot.
18.	13/2018 2	Chapter 4-6	<i>[Signature]</i>		Revisi alot.
19.	17/2018 2	Chapter 4-6	<i>[Signature]</i>		Revisi alot.
20.	20/2018 2	Chapter 4-6	<i>[Signature]</i>		Revisi alot.

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